

ETS Voucher Process – Received PCS Advances

Memb/Emp PCS Per Diem	111.75
Memb/Emp Transportation	412.00
DLA	1501.85

Total Entitlement	2025.60
Less Partial Payments	0.00

Total Charged to Acct. Class ...	2025.60
Less Travel Advances	1178.73

Total Amount Payable	846.87
	=====
Due Employee	846.87

Review TVS and compare to ETS Voucher. The “Less Travel Advances” should be what the member received for PCS Advances. Remember, ETS rounds up so it will be the next whole dollar in ETS.

When adding the expense in the voucher you will need to add the “Total Entitlement” + the difference in the “Less Travel Advances” and what was paid to the member from ETS. In this case it was 0.27.

Enter that number in the accounting and it should be 100% of the “Percent Allocated”

Liquidation information should then match the “Amount Payable” from the TVS in “Net Due to Traveler”

Agency Billed: 16.05
 Traveler: 2025.87
 Unassigned: 0.00
 Amount: 2041.92

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Order by: **Date** ▼ Sort Ascending Sort Descending

Date	Type	Amount	Description
06-May-2022	Lodging	0.00	Lodging expense in Petaluma CG TNG CTR, CA, United States including lodging taxes
06-May-2022	Meals and Incidentals	0.00	M&IE expense in Petaluma CG TNG CTR, CA, United States
06-May-2022	TPAX PCS	2025.87	REMAINING PCS TVL
06-May-2022	Voucher Transaction Fee	16.05	Voucher Transaction Fee

Description	Account Code	Obligated Balance	Amount Allocated	Percent Allocated
	UCGIDH0MPCV22TRAINING61200 TRACEN FET SK A SCHOOL...	\$8000.00	\$ 2041.92	100.00%
	UCGIDH0MPCV22TRAINING61200 TRACEN FET SK A SCHOOL...	\$5000.00	\$ 0.00	0.00%
		Total:	\$2041.92	100.00%
		Remaining amount to be allocated:	\$0.00	
		Total claim amount:	\$2041.92	

Liquidation Information	
Advance Amount Outstanding:	1179.00
Pay to Traveler Expenses:	2025.87
Advance Amount to Liquidate:	1179.00
Net Due to Traveler:	846.87
Remaining Advance Amount:	0.00